



## École Royal Vale School

5851 Somerled Avenue, Montreal, QC H3X 2A5

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# ELEMENTARY SUMMER NEWSLETTER 2023

## SCHOOL SUPPLY LISTS

Supply lists for every grade can be found in the parents' section of our [SCHOOL WEBSITE](#).

## BACK TO SCHOOL - IMPORTANT DATES

### *August 30, 2023*

- First day of school (full day) - grades 1 to 6 from 7:45 a.m. to 2:35 p.m.

### *August 30 - September 5, 2023*

- Kindergarten and Pre-K parents must arrange for child-care the first week of school.
- Kindergarten and Pre-K progressive entry - see schedule below.
  - **Day 1 – Aug 30<sup>th</sup>**: Parent orientation with teachers. No children. **9:00-11:00 am**.
  - **Day 2 – Aug 31<sup>st</sup>**: Half-day for students, family name beginning with A-K. **9:00-11:00 am**.
  - **Day 3 – Sept 1<sup>st</sup>**: Half-day for students, family name beginning with L-Z. **9:00-11:00 am**.
  - **No school on Labour Day - Sept 4<sup>th</sup>**
  - **Day 4 – Sept 5<sup>th</sup>**: Half-day for all students. **9:00-11:00 am**.
  - September 6<sup>th</sup>: First full day of school for students in kindergarten and pre-K

### *September 14, 2023*

- **CURRICULUM NIGHT, GOVERNING BOARD AGM & ELECTIONS**
- Parents will meet their children's teachers and discuss the curriculum.
- Following this, elections for the new Governing Board will take place on this evening.
- We encourage parents/guardians to be present to vote.

### *September 29, 2023*

## QUEBEC ATTESTATION DAY

- The school funding is largely dependent on our school enrollment. Attendance on this day is extremely important and parents are asked to avoid making appointments for their children on this date. Thank you for making the effort to be in school that day.

## SCHOOL ENTRY & DISMISSALS

- Parents are not permitted to enter the school at morning drop-off or for afternoon pick-up. Students should say goodbye to their parents at the door and go to class.
- Morning Entry begins at 7:45 am to 7:55 am.
- Afternoon dismissal is at 2:35 pm.

## VISITORS TO SCHOOL

- All parents/guardians and visitors must use the main entrance and report to the main office without exception.
- Parents/Guardians are not permitted to go to classrooms or lockers during the school day as this is disruptive to the classes.
- Students and parents/guardians are not permitted to be in the parking lot behind the school building as that area is reserved for staff only.
- Please take note that the lane leading to the parking lot is not to be used for drop-offs, this a significant safety risk for our students.
- The curved Fire Lane in front of the main entrance is OFF LIMITS to vehicles, according the City of Montreal by-law. This lane can only be used as a pedestrian walkway.

*We ask for your understanding and cooperation on these matters, so that we may provide a safe and secure environment for our students.*

## STUDENTS LATES/ABSENCES/EARLY DISMISSALS

- Regular school attendance promotes long-term school success. The school insists that parents ensure regular attendance and punctuality.
- A student who is late must enter by the Main entrance and report to the office to be signed in by the secretary.
- Parents/guardians are required to inform the school using the Mozaik portail ([portailparents.ca](http://portailparents.ca)) when their child/children will be absent or late. Your cooperation is essential in the monitoring of attendance.
- Parents/guardians must advise the school in the case of a prolonged absence.
- It is recommended that your **personal** appointments should be arranged after school hours, or on pedagogical days as much as possible.
- Should it be necessary for your child to be dismissed early, parents must advise the homeroom teacher in writing and enter the dismissal in Mozaik in advance. A student will only be called down once the adult responsible for the child arrives at the main office.
- Students leaving the building must always advise the staff at the main office, even if their parents meet them at the door.

## COMMUNICATIONS & APPOINTMENTS

- The school email address is [royalvale@emsb.qc.ca](mailto:royalvale@emsb.qc.ca)
- Parents may request a meeting with a teacher by making an appointment.
- Meetings will take place during regular school hours on weekdays only.
- Parents can also address concerns to the administration by email.

## SCHOOL UNIFORM

- Our uniform provider is [TOP MARKS](#).
- Royal Vale uniforms must be purchased from this provider using the code **ROY01**
- All students must wear their uniform from the first day on August 30<sup>th</sup>, 2023.
- Students must arrive at and depart from school in their school uniform.
- Please refer to the school's uniform policy on the school website for more details.

## PEDICULOSIS CHECK

Our school nurse strongly suggests that parents check their child's/children's hair thoroughly for lice before they return to school.

## CAFETERIA SERVICES

- Cafeteria services will begin after the first week of school. You will be advised of the opening date and the menu in September.

## OFFICE HOURS

- August 16<sup>th</sup> to August 30<sup>th</sup> from 8:00 a.m. to 1:00 p.m.
- Beginning August 31<sup>st</sup> from 8:00 a.m. to 4:00 p.m.

*Best wishes to all of you and have a safe, healthy summer!*

Your RVS Administration,

C. Lagakos  
Vice-Principal

M. Zampini  
Principal

S. Spetsieris  
Vice-Principal